

*Formal  
November 5, 2019*

**NEIGHBORHOOD  
AND COMMUNITY  
SERVICES  
STANDING  
COMMITTEE**

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

October 30, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002383      100% City Funding -- To Provide a Joint Venture for Design/Build Services for a New Equipment Storage Building at Davison Yard. -- Contractor: W-3/J.J. Barney JV LLC -- Location: 7601 2<sup>nd</sup> Avenue, Detroit, MI 48202 -- Contract Period: Upon City Council Approval through October 28, 2020 -- Total Contract Amount: \$300,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 6002383 referred to in the foregoing communication dated October 30, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

October 30, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002455      100% City Funding – To Provide HVAC and Preventative Maintenance Services for Various Departments on behalf of GSD. – Contractor: Systemp Corporation – Location: 3909 Industrial Drive, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through November 3, 2020 – Total Contract Amount: \$1,050,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 6002455 referred to in the foregoing communication dated October 30, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

October 30, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002466      100% State Funding – To Provide Park Improvements at Rouge Park, Located at 9900 Spinoza Dr. This Project will include the Installation of a Splash Pad with Associated Amenities, Picnic Shelters, a Playground and Site Amenities. – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through November 3, 2021 – Total Contract Amount: \$1,636,635.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **SHEFFIELD**          

**RESOLVED**, that Contract No. 6002466 referred to in the foregoing communication dated October 30, 2019, be hereby and is approved.



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

October 30, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002495      100% City Funding – To Provide Assistance with the Management of Service Yards for the General Services Department. – Contractor: Detroit Building Authority – Location: 1301 Third Street Suite 328, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 4, 2022 – Total Contract Amount: \$100,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **SHEFFIELD**

**RESOLVED**, that Contract No. 6002495 referred to in the foregoing communication dated October 30, 2019, be hereby and is approved.



**APPLICANT SECTION**

**INSTRUCTIONS:**

- 1) Please review the Park Naming Procedures Ordinance for information on the rules and process
- 2) Contact GSD for an introduction of the Park/Facility naming process and preliminary review of eligibility:  
Juliana Fulton [fultonj@detroitmi.gov](mailto:fultonj@detroitmi.gov) 313-628-2365
- 3) Fill out Page 1-2 of this form - Questionnaire (part A) and attach the Narrative (part B)
- 4) Submit the Evidence of Community Support (part C) below
- 5) Pay processing fee (Part D)

**PART A: QUESTIONNAIRE**

Contact Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Proposed (re)naming at which type of site?**

☐ Park

☐ Facility (ie Rec Center)

☐ Amenity (in Park/Rec Center)

**Is the site currently named?** ☐ No ☐ Yes → Current Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

**Proposed Name:** \_\_\_\_\_

☐ Yes ☐ No Is the person/persons living?

→ ☐ Yes ☐ No If not, has the person been deceased for 2 or more years?

☐ Yes ☐ No Did this person/persons live within the community?

☐ Yes ☐ No Did this person/persons make contributions towards the community?

**PART B: NARRATIVE**

Please attach an explanation of how this individual or group has made major contributions to the City and/or neighborhood. Include how this name change will impact residents and businesses, as well as any anticipated opposition. (500 words or less recommended)

# Naming & Re-Naming Authorization Form

Page 2

## APPLICANT SECTION

### **PART C: EVIDENCE OF COMMUNITY SUPPORT**

Provide evidence of community support, which can be either of the methods described below. Outreach must include a petition of signatories of support (which include zip codes) with a minimum number of signatures indicated on the table below. GSD staff will be contacting you to confirm the number of signatures needed and outreach methods.

- 1) Door-to-Door Petition
- 2) Community Meeting with Signatures



	Size	Service Area	# Blocks from site	# Signatures Needed	Application Fee
<b>PARK</b>					
Mini/Pocket Park	< 1 acre	¼ mile radius	2	500	\$770
Neighborhood Park	1 - 5 acres	½ mile radius	4	500	\$770
Community Park	5.1 – 19 acres	½ mile radius	4	1,000	\$1,200
District Park	20 – 99 acres	1 mile radius	8	1,000	\$1,200
Regional Park	100+ acres	3 mile radius	24	2,000	\$2,060
Riverfront	--	city-wide	--	2,000	\$2,060
<b>RECREATION CENTER</b>					
Neighborhood Rec Space	2,000-15,000 SF	½ mile radius	4	1,000	\$1,200
Neighborhood Rec Center	15,000-40,000 SF	1 mile radius	8	1,000	\$1,200
Community Rec Center	32,000-80,000 SF	1 mile radius	8	2,000	\$2,060
Regional Rec Center	80,000 + SF	3 mile radius	24	2,000	\$2,060
Specialty Venue	--	city-wide	--	2,000	\$2,060



### **PART D: FEE**

AFTER you have been contacted by GSD staff with a preliminary review of eligibility, please send the application fee. The fee varies by park/facility size, which are listed above.

Make fee payable to: *Treasurer, City of Detroit*

**\*If the park/facility naming is approved there will be an additional \$650 - \$1,500 needed to build and install an new park sign.**

**RETURN FORMS TO:** Juliana Fulton  
fultonj@detroitmi.gov  
313-628-2365

General Services  
18100 Meyers Rd, Upper Level  
Detroit MI 48235

Once we have reviewed a completed application, including this form, narrative, signature petition and fee, the application will be processed and you will be notified of preliminary approval within 30 days. Full approval, including City Council hearing and review will be completed within 6 months of receiving a completed application.

## GSD STAFF SECTION

### QUALIFICATIONS:

☐ Yes ☐ No Site Currently Named for an Individual?

→ If yes, how was this name bestowed

- ☐ original landowner / developer  
☐ veteran  
☐ notable community member  
☐ other: \_\_\_\_\_

**IF YES:** In extraordinary circumstances, such as egregious history that becomes known about the person, persons or entity that recreation area is named for, which specifically precludes a portion of the public from enjoying the space, then the area can be considered for renaming.

☐ Yes ☐ No Are there any deed restrictions that relate to the current name?

☐ Yes ☐ No Person living?

☐ Yes ☐ No Recently deceased (under 2 years)?

**IF YES:** Is there good and just cause, consider the request for naming or renaming for a living person when that person's contribution to society generally has been outstanding to the extent of being extraordinary in its favorable impact and is generally accepted by the community after a reasonable period of reflection.

↓  
For those with **No** qualification issues proceed to outreach, below.

↓  
**Select Service Area from chart (see page 2)**

Park / Facility Size: \_\_\_\_\_

Service Area: \_\_\_\_\_

Number of Signatures Needed: \_\_\_\_\_

↓  
**Notify applicant about required boundary for outreach scope and number of signatures required**

☐ Outreach completed, minimum signatures received

☐ Signatures and zip codes verified

Note: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ **Recommend** ☐ **Do Not Recommend**

**GSD Project Coordinator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by GSD Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

City Council - Submission Date: \_\_\_\_\_ Approval Date: \_\_\_\_\_





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